



## OUR MULTIPURPOSE ROOMS

### BALCONY ROOM - max. 120 pers. -



Available: 100 chairs, 15 large tables, 10 folding benches, projector, screen, 2 flip charts, wall sockets, 2 chalkboards

### DISTILLERIE - max. 65 pers. -

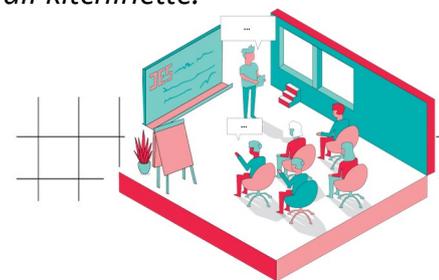


Available: 55 chairs, 13 tables, flip chart, 16 wall sockets, music installation.

### TERRAS - max. 25 pers. -



There are : 20 chairs, 8 tables, interactive projector, power outlets, small kitchenette.



**PILAAR - max. 80 pers. -**



*With 60 chairs, 10 tables, beamer, projection screen, and a bar with fridge and sink.*

**MANSARDE - living space with kitchen for group of up to 15 people -**

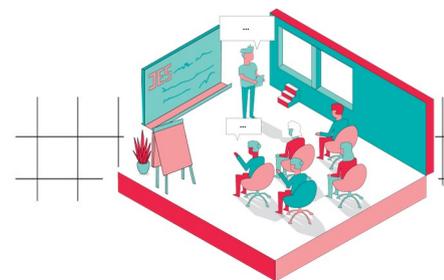


*It has a fully equipped kitchen, dining area, living area with projector, home cinema and sound system and a small bar.*

**KANAAL - max. 25 pers.**



*With 30 chairs, 6 tables, fixed projector, projection screen.*



## RATES

Below you will find an overview of the multipurpose rooms, the maximum number of users and the price.

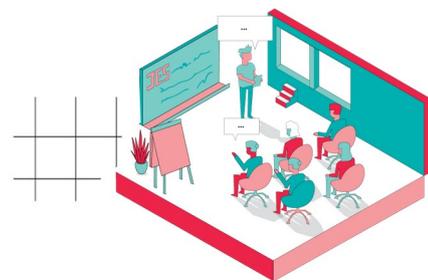
	Balkonzaal (120p)	Distillerie (65p)	Pilaar (80p)	Kanaal (25p)	Terras (25p)	Mansarde (15p)
1/2 day (non profit/education)	€ 150	€ 110	€ 110	€ 30	€ 70	€ 70
Entire day (non profit/education)	€ 260	€ 190	€ 190	€ 50	€ 130	130
1/2 day (profit)	€ 200	€ 160	€ 160	€ 40	€ 100	€ 100
Entire day (profit)	€ 350	€ 280	€ 280	€ 70	€ 170	€ 170

- A half day is 4 hours
- All prices include cleaning, but the room must be left as it was found.
- If you book 3 rooms or more at the same time, you will enjoy a discount of 10%
- Coffee is available at 1EUR / person / coffee service

When renting the Distillery or the Balcony room you also have the option of using the fully equipped kitchen for a extra fee.

non profit / education	50€
profit / government	60€

Prices for the kitchen are prices per day.



## MAKING A RESERVATION

### HOW?

You can make a reservation by telephone, e-mail or on our website.

The confirmation of a reservation is always done in writing.

*Please provide as much information as possible when booking :*

- ✓ The date(s) and the hours you wish to organize an activity.
- ✓ Name of the activity.
- ✓ Type of activity, is it a closed or an open activity.
- ✓ Desired material.
- ✓ Name, address and telephone number of the organizer and of the person who will be present on the day of the activity.
- ✓ Catering; deliveries, guest speakers.

### Booking Term

The booking request must be at least one week and can be submitted a maximum of 2 months in advance.

### Visit the spaces

Viewing the spaces on site is possible after making an appointment by phone or email.

### Contact details



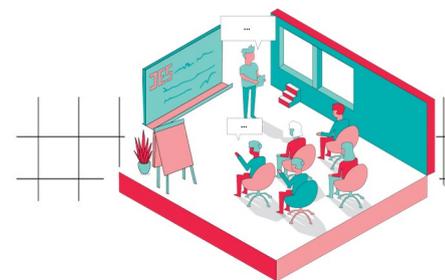
☎ +32 411 68 83  
@ [sleepinn@jes.be](mailto:sleepinn@jes.be)  
🌐 [www.jes-sleepinn.be](http://www.jes-sleepinn.be)

General number:  
from Mon to Thu: 8:30 am - 6:00 pm  
on Friday from 9 a.m. to 5 p.m.



☎ +32 477 258 973

Wolke (janitor), only to be contacted if you arrive outside reception opening hours.



## PRACTICAL

### Reception

*Your activity takes place during the opening hours of JES:*

The group leader reports to reception. Someone will accompany you to open the premises and provide the necessary explanations.

*Your activity takes place outside JES opening hours:*

- (a) you come to collect the key in advance and you will receive an explanation from one of our employees;
- (b) the janitor will receive you and let you into the premises.

The group leader is responsible for receiving the other participants. To this end, an access code is given that may be shared with the group members.

### Material

Requested material will be placed in the reserved room by our employees. If anything is missing, please contact the employees of the JES Sleep Inn. They will be happy to help you.

### Deliveries

If meals or other deliveries are planned, please notify the JES Sleep Inn staff in advance. Notify the reception on arrival about the planned delivery and the probable delivery time. You will be notified upon delivery and we ask you to pick up the delivered goods yourself at the reception.

### Accessibility

With the exception of the Terrace, the buildings of JES are wheelchair accessible.

### Multimedia

There is free Wi-Fi throughout the building and all our meeting rooms are equipped with a Beamer and projection screen.

**You can always contact the staff of the JES Sleep Inn with all other practical questions.**

